

Auckland
8 Fisher Crescent, Mt Wellington
PO Box 12169, Penrose, Auckland
Ph: (09) 921 7600
Ex: (09) 921 7604



Christchurch
44 Mandeville Street, Riccarton, Christchurch
PO Box 8435, Riccarton, Christchurch
Ph: (03) 968 3230
Ex: (03) 968 3231

Requesting Return of Goods for Credit

- Only goods with an authorisation number (RA) will be accepted back for credit.
- Only saleable goods will be accepted back for credit.
- Cut Cable (part Drums) and Cut Hose will not be accepted for credit.
- Invoice numbers or customer purchase order numbers must be supplied. Failure to do so will result in refusal of credit.

Procedure

- Please complete the Return of Goods for Credit form online or print out a hard copy to fill out by hand.
- Print out the sheet and fill in the blank areas requested, and fax the filled in form back on (09) 919 7604
- A customer service representative will be in touch to inform you whether Aquaspec will accept the goods back for credit. At this time they will email or fax the Return of Goods for Credit form back to you with a RA number filled in and the percentage amount of the restocking fee if applicable.
- At this time you can proceed to return the goods to Aquaspec.
- This document must accompany the goods when they are returned. Failure to do so will result in the credit being refused.
- Final agreement to credit will only take place once a visual inspection has been completed by an Aquaspec representative.

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Form for Return of Goods for Credit

Customer Name	RA No. (Office Use only)
Contact Name:	
Customer Ship to:	
Customer Bill to:	
Original Purchasing Reference:	

Product Description	UPC	SAP Code	Quantity

Damage in transit	Freight Charge Error	
Free of charge sample	Quality discrepancy	
Goods not shipped	Warranty	
Goods Returned: Incorrect Supply	Incorrect Customer Account	
Goods Returned: Incorrectly Ordered	Used/Billed	
Goods Returned: Late Delivery	Incorrect Price Charged	
Goods Returned: No Longer Required	Material Ruined	
Goods Returned: Over Supply	Poor Quality	
Length of Install:	Restocking Fee:	

Comments:

AQUASPEC CANNOT ACCEPT PRODUCTS CONTAMINATED WITH BIOLOGICAL OR EXPLOSIVE HAZARDS, RADIOACTIVE MATERIAL, OR MERCURY AT ITS FACILITY.
 Has the equipment been exposed to any toxic/hazardous material? Yes / No
 If So, what?

I have read the Instructions and the Terms and Conditions, and agree with all said Instructions and Terms and Conditions

Sign: